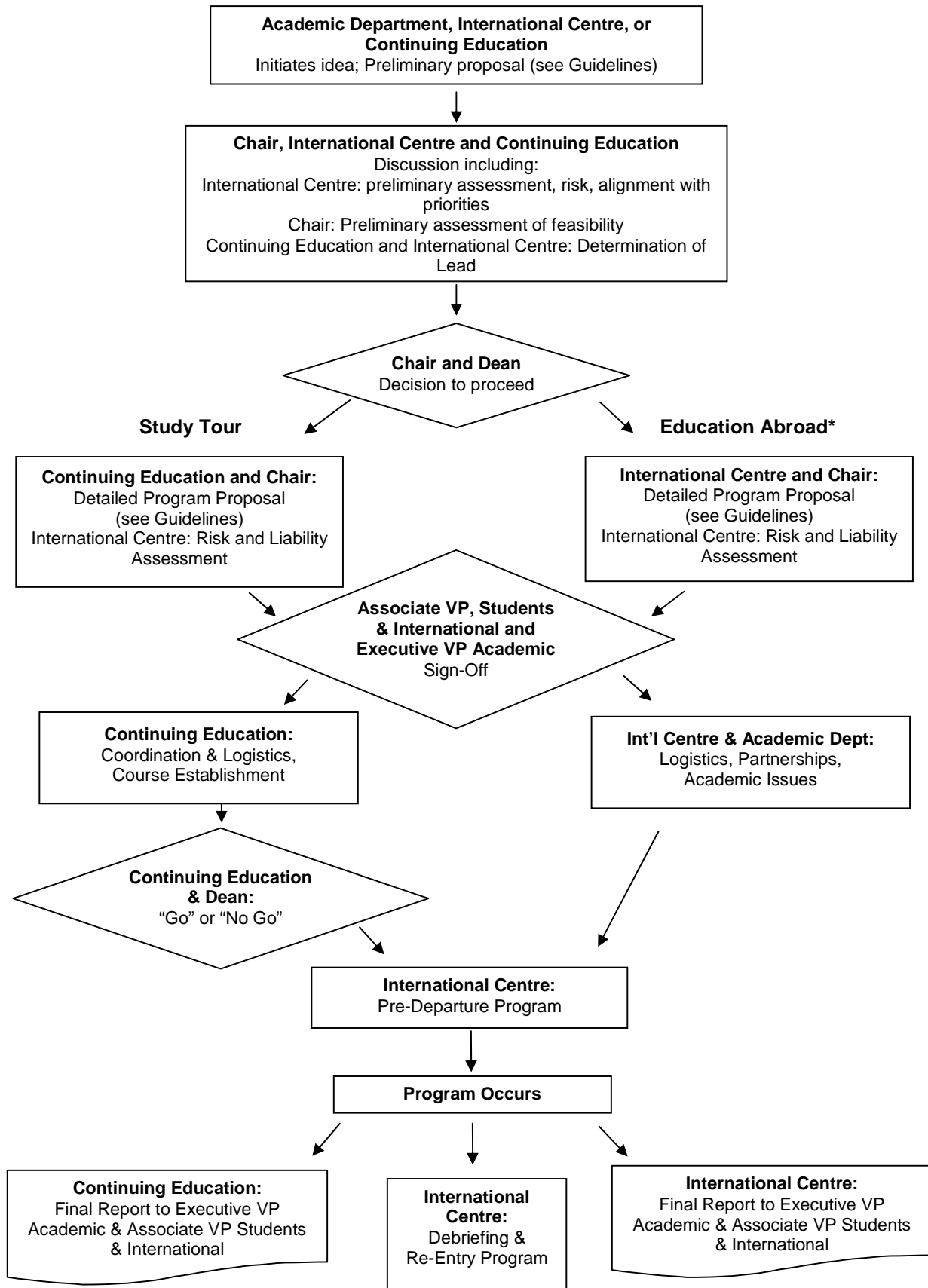


EDUCATIONAL TRAVEL OPPORTUNITIES FOR STUDENTS



* Student Exchanges, Practica, Internships, Other

Preliminary Proposal Guidelines

- *The following guidelines should be used in producing the preliminary proposal for International Education Study Opportunities.*
- *The Preliminary Proposal will provide key stakeholders with a summary of your initiative.*
- *The guidelines should be attached to your preliminary proposal*

1st Step: Prepare a Proposal, which should include the following:

- **Name of Program**
- **Potential Dates of Program**
- **Host Country of Program**
- **Proposal Submitted By and Date**
- **Credit and/or Non-credit**
- **Summary of Program (please include activities and regions to be visited)**
- **Any Potential Partners or Agencies in Host Country to be used**
- **Cost Estimate**
- **Resources Required for the Program, including Leadership**
- **Targeted Participants**

2nd Step: Discussion with Chair, International Centre and Continuing Education

Comments Section for:

International Centre: preliminary assessment, risk, alignment with priorities

Chair: Preliminary assessment of feasibility

Continuing Education and International Centre: Determination of Lead