



<b>Animals on Campus Procedure</b>	
<b>Policy:</b> Health and Safety Policy	
<b>Category:</b> Academic-Administrative	<b>Approval Date:</b> February 18, 2020
<b>Procedure Owner:</b> Human Resources	<b>Effective Date:</b> February 18, 2020
<b>Procedure Administrator:</b> Manager, Health, Safety and Wellness Centre	<b>Review Period:</b> November 2020
<b>Associated Documents:</b>	

**PURPOSE**

To regulate and control animals on Red Deer College property.

**PROCEDURE**

1. Animals are not permitted in any College building or College transportation vehicle except for:
  - a. Working Dogs;
  - b. Qualified Service Animals; and
  - c. Certified Therapy Animals, which are only permitted in College buildings in conjunction with programs approved by the Manager of Health, Safety, and Wellness.
2. Live animals are not normally used in credit or non-credit programs at RDC. The exceptional use of live animals in College buildings or vehicles for purposes related to teaching, practice or other exceptions must be authorized by either the Manager of Security and Emergency Response or the Manager of Health, Safety & Wellness.
3. Companion Animals are permitted on College outdoor grounds as long as they:
  - a. are appropriately licensed, leashed (or otherwise properly restrained), and exhibiting controlled behavior; and
  - b. are restricted to the non-bleacher viewing areas within all outdoor sports field areas.
4. A dog, which is unrestrained or left unattended, including a dog locked in a vehicle, may be removed by Alberta Animal Services in accordance with the City of Red Deer *Dog Bylaw*. Any costs incurred in the removal or retrieval of an animal shall be the owner's responsibility.
5. Owners of animals brought onto RDC Property accept responsibility for any related liabilities and/or costs in the event of injury or damage to persons or property.

6. Notwithstanding any other provision in this procedure, an individual may be required to remove their animal from RDC Property if an Authorized Official, in their sole discretion, determines that the animal poses a threat to the health or safety of people or other animals.

Dogs found on RDC Property in violation of this procedure may be subject to apprehension and impounding by Alberta Animal Services in accordance with the City of Red Deer *Dog Bylaw*. Owners of impounded animals are responsible for any fees or fines that may subsequently be assessed by the City of Red Deer.

7. Individuals with a Qualified Service Dog in training must carry the Qualified Service Dog Identification Card with them at all times.
8. During sanctioned activities using St. John Certified Therapy Animals, the handlers must ensure the dogs are wearing the identification kit provided by St. John Ambulance. If no identification is provided when requested, an Authorized Official may instruct the animals' handler to remove the animal from RDC Property.
9. An individual bringing an animal onto RDC Property is responsible for disposing of their animal's waste into an appropriate solid-waste receptacle.
10. RDC Community members who question or have health and safety concerns regarding the presence of a Qualified Service Animal on RDC Property should contact Security & Emergency Response, Disability Resources or the Health, Safety & Wellness Centre. Every reasonable effort will be made to accommodate the needs of all individuals.
11. Members of the RDC Community who bring an animal onto RDC Property in violation of this procedure may be subject to disciplinary action in accordance with the applicable collective agreement, terms of employment, or College policies. Visitors who breach this procedure may have their access to RDC Property restricted in whole or in part.

## DEFINITIONS

**Authorized Official:** individuals empowered by their position and/or responsibilities to request that an animal be removed from RDC property. Such individuals could include, but may not be limited to, members of:

- Security & Emergency Response;
- the Health, Safety & Wellness Centre;
- Disability Resources Campus Management;
- Ancillary Services; and
- Management/supervisory administrative employees of RDC.

**Certified Therapy Animal:** an animal that supports and provides well-being for people other than the handler. Therapy animals must be trained and certified through the St. John Ambulance program.

**Companion Animal:** a domesticated animal whose primary purpose is to provide companionship in a close daily relationship with humans. Commonly known as pets, such animals are not trained to provide specialized assistance to humans.

**Qualified Service Dog:** an animal used by a person with a disability, when:

- the work or task of the animal is directly related to the person's disability; and
- the animal has been trained and registered by the Government of Alberta to perform the tasks needed to support the person with a disability.

**Qualified Service Dog Identification Card:** a card issued by the Government of Alberta containing the name and a photo of the handler and dog, a validation number and a date of expiration.

**RDC Community:** includes registered RDC students (apprentice, credit, and non-credit), employees (faculty, staff, and exempt personnel), volunteers, tenants, contracted service providers, and members of the Board of Governors.

**RDC Property:** includes all RDC owned, leased, rented, or controlled buildings, residences, grounds, and vehicles.

**Working Dog:** Includes, but is not limited to, police dogs and rescue dogs.

## **LEGISLATION:**

- City of Red Deer bylaw no. 3429/2009, *The Dog Bylaw*;
- *Occupational Health and Safety Act*, SA 2017, c O-2.1;
- *Alberta Human Rights Act*, RSA 2000, c A-25.5;
- *Service Dogs Act*, SA 2007, c S-7.5.